# Acceptable Use Policy of College Computer Software/Hardware Resources

Hondros College provides a general Web site available to all students for information gathering about the college, course registration and inquiries. Additionally, students enrolled in the degree programs receive access to a password-protected course portal called CAMS to access their online courses and the online library resources. Finally, students at the Main Campus in Westerville, OH and the Branch Campuses in Mason, OH and Dayton OH can access the Internet through on-site computer stations and via wireless (wi-fi) connections. These services are provided primarily for the purpose of conducting effective business and educational interactions.

Students attending Hondros College agree to abide by the Acceptable Use Policy (AUP) as outlined in full on Hondros College's Web site (www.hondros.edu). An abbreviated version of the policy can be found here, although students are obligated to follow the full policy guidelines and requirements. Failure to follow Hondros College's AUP can result in suspension or expulsion from the college, termination of any relationships with the college, and prosecution under the mandates of federal and state law.

### Acceptable use of e-mail:

E-mail (electronic mail) services should only be used for academic communications. Unacceptable use of e-mail:

Students' use of e-mail must not interfere with others' use of the systems and network. E-mail use at Hondros College must comply with all federal and state laws, all Hondros College policy, and all Hondros College contracts.

### Acceptable use of the Internet and the WWW:

Students at Hondros College are encouraged to use the Internet to further their academic achievements and objectives. Individual Internet use must not interfere with others' use and enjoyment of the Internet. Internet use at Hondros College must comply with all federal and state laws, all Hondros College policies, and all Hondros College contracts. This includes, but is not limited to, the following:

#### Usernames and Passwords:

The username and password issued to instructors and students for online education and research are critical to network security. Usernames and passwords serve to protect user accounts and verify the identity of student users in courses. If a username and password are compromised, the entire network could be at risk. As a result, all students and faculty of Hondros College are required to take appropriate steps to protect their usernames

and passwords.

## **Monitoring and Filtering**:

Hondros College may monitor any Internet activity occurring through Hondros College equipment, networks, or accounts.